

APPLICATION FORM



Before you complete your request for sponsorship or donation, please review the information below to ensure that you are eligible to apply.

ORGANISATION STATEMENT:

River Doc's ED Donations and Sponsorship Policy aims to assist eligible individuals, groups, not-for-profits and organisations with activities that will benefit the residents of the Riverland.

DEFINITIONS:

Donation

A donation is support given to a group or organisation, where no immediate benefit to River Doc's ED is anticipated. Examples may include, gifts donated for a raffle, to raise funds for a local cause.

Sponsorship

Generally a partnership agreement with a group or organisation for mutual benefit. A sponsorship is generally for a fixed term, determined by a time frame, occasion or event. River Doc's ED would generally receive recognition through promotional opportunities including, but not limited to, signs, banners and logos in related publications and/or media

ELEGIBILITY:

To be eligible for assistance under River Doc's ED Donations and Sponsorship Policy, the applicant must be an individual, group, not-for-profit or organisation located within the Riverland Region of South Australia.

CRITERIA:

Proposed donations and sponsorships must satisfy ONE or MORE of the criteria shown below:

- Individuals aged 25 years and older AND representing South Australia or Australia in a specific cultural, educational, sporting or recreational activity/event that has been organised by a peak body.
- Meet a social, environment or economic development need.
- Serve to promote the wellbeing and development of the Riverland community.
- Awards, presentations, acknowledgement of achievement/excellence in educational and professional endeavours.

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APPLICATION AND ASSESSMENT PROCESS:

Applications for assistance under this policy:

- May be made at any time during the year.
- Must be submitted using the Donations and Sponsorship Application Form

If circumstances do not allow you to use the form, please contact River Doc's ED on 8580 2684 to discuss.

All applications for funding under the River Doc's ED Donations and Sponsorship Policy will be determined in alignment with the details set out in that policy.

Applications will not be accepted for activities already held.

River Doc's ED will not enter into any sponsorship deals lasting greater than 12 months.

APPLICATION OUTCOME:

Notification of receipt of your application will be provided.

The contact person will receive an email advising the outcome of the application within 48 Hours.

SUBMISSION:

Completed applications and accompanying documents can be submitted by:

- Email (preferred)
info@riverdocs.org.au
- Post:
Donation and Sponsorship Officer
PO Box 2223
BERRI S.A. 5343

CONTACT US:

For further assistance with your application, please contact River Doc's ED by email at info@riverdocs.org.au or by calling (08) 8580 2684

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CONTACT DETAILS

Name of Organisation/Individual:

ABN: (If applicable):

Street Address:

Postal Address:

Contact Person:

Daytime Phone Number:

Mobile Number:

Email Address:

ABOUT YOUR ORGANISATION:

What type of organisation do you represent (select)?

Incorporated Association

Sporting Group

High School/Primary School

Community Event

Government Department/Agency

Other (provide details):

Is your organisation:

Not-for-profit?

YES

NO

Registered for GST?

YES

NO

DETAILS ABOUT YOUR REQUEST:

Name of event/project:

(if applicable)

Date of event/project:

(if applicable)

Amount requested:

What type of request are you making?

Sponsorship

Donation

Have you previously received a financial contribution from River Doc's ED?

YES

NO

If yes, when and what amount of type of support did you receive?

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Tell us about your organisation/group:

(Please be sure to include how your organisation provides benefit to the communities in which we operate)

How will the funding from River Doc's ED assist with this event/project?

How will you spend the money?

If requesting **Sponsorship**, please advise how the contribution will be recognised.

If requesting **Sponsorship**, which River Doc's ED promotional items may be required?

(more than one can be selected)

Logo for placement in promotional material

Banner

River Doc's ED 3m x 3m Marquee

Other (please specify below)

If your application is successful, please provide your bank details as money will be deposited into the individual's/organisation account.

Account Name:

BSB: Account Number:

Bank:

Submission Checklist:

Prior to lodging your Application Form, please review the below points to ensure that your application is ready to be submitted.

I have:

- Confirmed that I/my organisation/project is eligible for support:
- Completed all sections (as required) of the Application Form:

APPLICATION FORM



River Doc's ED OFFICE USE ONLY

Date Application Received:

Beneficiary Type: Arts/Entertainment Health/Welfare Community Service
 Education Sporting Other

Request Outcome: Approved Not Approved

Amount approved:

Approved by:

Position:

Date:

Notes: _____

